



PENTAMASTER CORPORATION BERHAD

Company No. 200201004644 (572307-U)
(Incorporated in Malaysia)

12 May 2021

Dear Valued Shareholders of **PENTAMASTER CORPORATION BERHAD**,

We are pleased to inform that the Nineteenth (19th) Annual General Meeting ("**AGM**") of Pentamaster Corporation Berhad ("**PCB**" or "**Company**") will be conducted on a fully virtual basis and entirely via remote participation and voting ("**RPV**") from the Broadcast Venue, as follows:

AGM:	19th Annual General Meeting
Date:	11 June 2021 (Friday)
Time:	10.30 a.m.
Broadcast Venue:	Conference Room of Pentamaster Corporation Berhad at Plot 18 & 19, Technoplex, Medan Bayan Lepas, Taman Perindustrian Bayan Lepas, Phase IV, 11900 Penang

Please note that NO SHAREHOLDERS should be physically present nor will be admitted at the broadcast venue on the day of the 19th AGM.

Shareholders will have to register with Securities Services e-Portal at <https://www.sshsb.net.my/login.aspx> to participate in the 19th AGM remotely using the RPV facilities according to the procedures set out in the Administrative Guide enclosed with this notification.

Shareholders and proxies may raise questions before the 19th AGM to the Chairman or the Board of Directors at investor.relation@pentamaster.com.my no later than **Friday, 4 June 2021 at 5.00 p.m.** Shareholders may use the query box facility to submit questions during the 19th AGM. The Chairman or Board of Directors will endeavour to address the questions received at the 19th AGM.

The following documents of the Company are available for download from our Company's website at <https://www.pentamaster.com.my>

- Circular to shareholders in relation to the Proposed Renewal of Existing Shareholders' Mandate and Proposed New Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature & Statement to shareholders in relation to the Proposed Renewal of Shareholders' Mandate for PCB to purchase up to 10% of its total number of issued shares ("**Circular & Statement**")
- Notice of 19th AGM, Proxy Form, Administrative Guide, Circular & Statement and Request Form.

As a Shareholder of the Company, you may request for a printed copy of the Circular & Statement by contacting our Share Registrar at the telephone number or email address given below:

Securities Services (Holdings) Sdn Bhd:
Tel : +604 263 1966
Email : eservices@sshsb.com.my

The printed copy of the Circular & Statement will be despatched to you by ordinary post as soon as reasonably practicable after the receipt of your request.

We look forward to connecting with you via the RPV facilities on the day of the 19th AGM.

We thank you for your continued support of our Company.

Yours faithfully
Chuah Choon Bin
Non-Executive Chairman



WHAT IS Securities Services e-Portal?

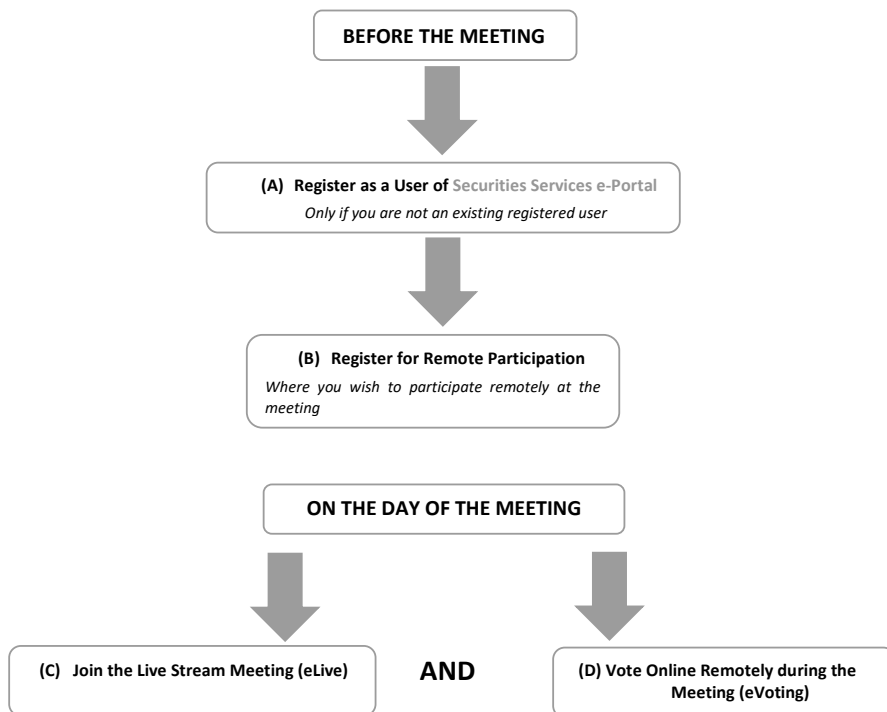
Securities Services e-Portal is an online platform that will allow both individual shareholders and body corporate shareholders through their appointed representatives, to -

- Submit proxy form electronically – paperless submission
- Register for remote participation and voting at meetings
- Participate in meetings remotely via live streaming
- Vote online remotely on resolution(s) tabled at meetings (referred to as “e-Services”)

The usage of the e-Portal is dependent on the engagement of the relevant e-Services by Pentamaster Corporation Berhad and is by no means a guarantee of availability of use, unless we are so engaged to provide. **All users are to read, agree and abide to all the Terms and Conditions of Use and Privacy Policy as required throughout the e-Portal.**

REQUIRE ASSISTANCE?

Please contact Ms. Chew Peck Kheng (ext: 194) or Ms. Stephanie (ext: 186) at our general line (+604 263 1966) to request for e-Services Assistance during our office hours on Monday to Friday from 9:00 a.m. to 12:30 p.m. and from 1:30 p.m. to 5:30 p.m. Alternatively, you may email us at eservices@sshbsb.com.my.



BEFORE THE MEETING

(A) Register as a User of Securities Services e-Portal	
<p>Step 1 Visit https://sshsb.net.my/login.aspx</p> <p>Step 2 Register as a user</p> <p>Step 3 Wait for our notification email that will be sent within one (1) working day</p> <p>Step 4 Verify your user account within seven (7) days of the notification email and log in</p>	<ul style="list-style-type: none"> • This is a ONE-TIME registration. If you are already a registered user of Securities Services e-Portal, you need not register again. • Your email address is your User ID. • Please proceed to either (B) below once you are a registered user.

ALL SHAREHOLDERS MUST REGISTER AS A USER BY 9 JUNE 2021

(B) Register for Remote Participation	
Meeting Date and Time	Registration for Remote Participation Closing Date and Time
Friday, 11 June 2021 at 10:30 a.m.	Tuesday, 9 June 2021 at 10:30 a.m.

- Log in to <https://sshsb.net.my/login.aspx> with your registered email and password
- Look for **Pentamaster Corporation Berhad** under Company Name and **AGM on 11 June 2021 at 10:30 a.m. – Registration for Remote Participation** under Corporate Exercise / Event and click ">" to register for remote participation at the meeting.

<p>Step 1 Check if you are attending as –</p> <ul style="list-style-type: none"> ▪ Individual shareholder ▪ Corporate or authorised representative of a body corporate <p><i>For body corporates, the appointed corporate/authorised representative has to upload the evidence of authority (e.g. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority). All documents that are not in English or Bahasa Malaysia have to be accompanied by a certified translation in English in 1 file. The <u>original</u> evidence of authority and translation thereof, if required, have to be submitted to SS E Solutions Sdn Bhd at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan for verification before the registration closing date and time above.</i></p> <p>Step 2 Submit your registration.</p>	<ul style="list-style-type: none"> • A copy of your e-Registration for remote participation can be accessed via My Records (refer to the left navigation panel). • Your registration will apply to all the CDS account(s) of each individual shareholder / body corporate shareholder that you represent. If you are both an individual shareholder and representative of body corporate(s), you need to register as an individual and also as a representative for each body corporate. • As the meeting will be conducted on a fully virtual basis and only the Chairman and other essential individuals will be present at the broadcast venue, we highly encourage all shareholders to remotely participate and vote at the meeting, failing which, please appoint the Chairman of the meeting as proxy or your own proxy(ies) to represent you.
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PROXIES

All appointed proxies need not register for remote participation under (B) above but if they are not registered Users of the e-Portal, they will need to register as Users of the e-Portal under (A) above by 9 June 2021. PLEASE NOTIFY YOUR PROXY(IES) ACCORDINGLY. Upon processing the proxy forms, we will grant the proxy access to remote participation at the meeting to which he/she is appointed for instead of the shareholder, provided the proxy must be a registered user of the e-Portal, failing which, the proxy will not be able to participate at the meeting as the meeting will be conducted on a fully virtual basis.

ON THE DAY OF THE MEETING

Log in to <https://sshsb.net.my/login.aspx> with your registered email and password

(C) Join the Live Stream Meeting (eLive)

Meeting Date and Time	eLive Access Date and Time
Friday, 11 June 2021 at 10:30 a.m.	Friday, 11 June 2021 at 10:00 a.m.

- Look for **Pentamaster Corporation Berhad** under Company Name and **AGM on 11 June 2021 at 10:30 a.m. – Live Stream Meeting** under Corporate Exercise / Event and click “>” to join the meeting.

- The access to the live stream meeting will open on the abovementioned date and time.
- If you have any questions to raise, you may use the text box to transmit your question. The Chairman/Board/ Management/relevant adviser(s) will endeavour to broadcast your question and their answer during the meeting. Do take note that the quality of the live streaming is dependent on the stability of the internet connection at the location of the user.

(D) Vote Online Remotely during the Meeting (eVoting)

Meeting Date and Time	eVoting Access Date and Time
Friday, 11 June 2021 at 10:30 a.m.	Friday, 11 June 2021 at 10:30 a.m.

- If you are already accessing the Live Stream Meeting, click **Proceed to Vote** under the live stream player.
- OR
- If you are not accessing from the Live Stream Meeting and have just logged in to the e-Portal, look for **Pentamaster Corporation Berhad** under Company Name and **AGM on 11 June 2021 at 10:30 a.m. – Remote Voting** under Corporate Exercise / Event and click “>” to remotely cast and submit the votes online for the resolutions tabled at the meeting.

Step 1 Cast your votes by clicking on the radio buttons against each resolution.

Step 2 Review your casted votes and confirm and submit the votes.

- The access to eVoting will open on the abovementioned date and time.
- Your votes casted will apply throughout all the CDS accounts you represent as an individual shareholder, corporate / authorised representative and proxy. Where you are attending as a proxy, and the shareholder who appointed you has indicated how the votes are to be casted, we will take the shareholder's indicated votes in the proxy form.
- The access to eVoting will close as directed by the Chairman of the meeting.
- A copy of your submitted e-Voting can be accessed via **My Records** (refer to the left navigation panel).